

Pavilion Lock Up Procedures



1. LOCK and close tightly all three doors.
2. Please shut off bathroom lights.
3. LEAVE ON second switch "SECURITY LIGHTS." (Just below this sign) SHUT OFF the other three switches.
4. Check all faucets and stools to make sure water is not running.
5. Please pick up trash around the building and **please be sure all trash is placed in the dumpster by the building.** Put any trash receptacles back in the bathroom for storage while building is not in use.
6. Please wipe down all four picnic tables.
7. Please **DO NOT** leave any food items in this storage area.
8. PLEASE CONTACT CHURCH OFFICE if you have any issues, anything gets damaged or broken, or if there is any equipment malfunction that needs to be addressed.

THANK YOU so much for helping us take care of our facility!



Cross-Wind Trustees